

**Desk Proctor Application**  
**Project Contemporary Competitiveness, Inc.**  
**Advanced Studies Program @ Stonehill College**

Email completed application to: pccasp1968@gmail.com

**Please put Desk Proctor Application for (NAME) in the subject line of the email**

\*There are a tremendous number of applicants for the position of desk proctor. We understand your interest in the position, but due to this large number of applicants, only finalists will be contacted for interviews. Applicants will hear back by the first week of April regarding interviews for the open positions. If you do not hear from us by that point, you were not selected to be a Desk Proctor finalist. Thank you for your interest in joining us this summer. Interviews will be scheduled for the beginning of April with the Resident Administrators at Stonehill.

**\*\*PLEASE COPY AND PASTE THE FOLLOWING INTO AN EMAIL:**

Name:

Address:

Telephone:

Date of Birth:

High School:

If still in High School -Current Grade Level:

College:

If in College- What year?

Did you attend PCC?:

Will you have a driver's license by PCC this summer?:

Will transportation to and from PCC be available?:

Work Experience:

(Place of Employment, Title, Start/End Date and describe your experience starting with the most recent first)

Briefly explain your interest in the Desk Proctor Position:

Put your preference of what shift you prefer with a 1,2 or 3 .

\_\_\_Morning Shift 7-12:15

\_\_\_ Afternoon Shift 12-5:15

\_\_\_ Night Shift 5-10:15

Please provide 3 references (Name, Relationship, Company, Years known, phone number):

- 1.
- 2.
- 3.